

Using the Index

Never classify directly from the index. Always turn to the schedules, which show each term in its context; the context often affects the meaning. There may also be special instructions about building classmarks in the schedules.

The context of the arts is implicit in all index entries.

Most terms in the index are elementary ones; no attempt has been made to index the huge number of compound classes which the schedules are capable of forming. For instance, there is an entry for Landscapes WEG and an entry for Record sleeves WFQ VR, but not for the compound class Landscape pictures on record sleeves. The rules for combining classmarks to form compound classes are given in the introduction.

Words which appear in more than one place in the schedules give rise to multiple entries in the index. These entries are distinguished by two types of subheading, thus:

Gardens
: Environmental planning design WHW IX
: Figurative art WEU V
: Landscape architecture WHV T
Botanical: Landscaping WHV XF
Domestic WHV T
Public: Environmental planning design WHW RIU
Public: Landscape architecture WHV QT
Roof WHT MV
Sculpture WL2 S

1. A subheading preceded by a colon shows the broader contexts in which the entry word occurs. The example above shows that the concept of **Gardens** occurs in the contexts of **Environmental planning design**, **Figurative art** and **Landscape architecture**. These have generally been included only when it was necessary to distinguish more than one context in which a concept occurs, so the absence of such a context does not necessarily indicate that the classmark refers to completely general treatments of the concept.
2. A subheading that is not preceded by a colon generally shows a narrower concept than the entry term, usually created by inversion of a preceding adjective. In the above example, the subheadings of this type indicate classes where **Botanical gardens**, **Domestic gardens**, **Public gardens**, and so on have been shown in the schedules. When there is only one subheading it is shown on the same line as the entry word, preceded by a comma, as in **Gemstones, Natural WGE KN**.

Subheadings of type 2 are not created under entries for classes which are their ancestors and which begin with the same word, to avoid duplicating the contents of the schedules. There is thus no entry under **Gardens** for **Wild gardens WHV WDL** or any of the many other types of gardens which will be found in the schedules following the entry for **Gardens** at **WHV T**. An entry for **Wild gardens** is included in its own alphabetical place in the index. Similarly, there is no entry under **Gardens** for **Large scale gardens WHV S**, because that is a concept subordinate to **Gardens & grounds WHV R**, which immediately follows the above entries in the index.

As the index has been compiled automatically, some entries have been generated which are unlikely to be useful sought terms. Because of limited resources, it has not been possible to edit or remove all these, but it was felt safer to err on the side of including them rather than trying to exclude them automatically and possibly removing some useful entries in the process.