

Auxiliary schedule S2

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<p>. Primary materials under a national jurisdiction</p> <ul style="list-style-type: none"> * Primary materials may be described as being works of law, as distinct from works about the law. * This schedule is for use under any national jurisdiction; for primary materials of a supranational jurisdiction (e.g. the European Community) see Auxiliary Schedule S3; for primary materials in international law, see SD2. * For official documents reporting the political processes whereby policies are determined and legislation enacted, see RE5 in Class R Politics. * This schedule gives in one consolidated sequence classes appropriate to all kinds of national jurisdictions, whether based on civil law or common law systems (or mixtures of these) or whether the state has a unitary or federal structure. * This means that no given jurisdiction will use all the classes provided - only those appropriate to it. * Demonstrations of how this selection is effected can be seen at English law SN (for a unitary state) & at U.S.A. law SP (for a federal structure) and at SVF French law (for a civil law system). * Add to - (where the hyphen represents the classmark of the country) 23/29,2A/2Y below so far as applicable to that country - e.g. SN2 G English law - Statutes; SVF 9X2 H French law - Civil - Code (where SVF 9X is French civil law). * For classes divided by date, proceed as follows: * Add to - (where the hyphen represents the classmark to be qualified) letters DF/Y from Auxiliary Schedule 4C; For example, the date 1804 is built by (1) taking the starting date of the 2-decade period containing it; here, it is 1800, signified by -H; (2) adding to this a letter signifying the individual year in a period; here, it is the 4th year, signified by -F. So the classmark for the Code Napoleon is SVF X2H HF (where SVF is French law, X is Constitutional law from Auxiliary Schedule S1, 2H is Codes from this Auxiliary Schedule S2, and HF is the date of its publication, 1804). 	<ul style="list-style-type: none"> * In certain cases, some of the forms below are replaced by special enumerations; e.g. official & non-official editions of statutes; collections of law reports. <p>244 . Indexes (serial)</p> <ul style="list-style-type: none"> * By date. <p>246 . Indexes (monographic)</p> <ul style="list-style-type: none"> * By date. <p>248 . Special indexes</p> <ul style="list-style-type: none"> * See German law SVK for an example. <p>25 . Official texts, unannotated texts</p> <p>26 . Non-official texts, annotated texts</p> <p>27 . Collections (serial)</p> <p>275 . . Official series</p> <p>8 . . . Annual series, etc.</p> <ul style="list-style-type: none"> * For example, sessional volumes under Official documents, 2B/2D. <p>A . . . Particular series</p> <ul style="list-style-type: none"> * Arrange A/Z, i.e., 275A/275Z. <p>276 . . Non-official series</p> <p>A . . . Particular series, by title</p> <ul style="list-style-type: none"> * Arrange A/Z, i.e., 276A/276Z. <p>278 . . By editor, reporter, etc.</p> <p>27B . Collections (monographic)</p> <p>27D . Collections for special groups of users, A/Z</p> <ul style="list-style-type: none"> * For example, for police. <p>27F . Selections</p> <p>27H . Citations</p> <p>27K . Other compilations</p> <ul style="list-style-type: none"> * For example, tables of effects, commentaries on texts. <p>28 . Digests, abridgements, summaries</p> <p>287 . . Serial</p> <p>B . . Monographic</p> <p>28B . Gazettes</p> <p>5 . . Official gazettes</p> <p>28C . . Individual gazettes, A/Z</p> <p>28E . Journals</p> <ul style="list-style-type: none"> * If distinguished from gazettes; in particular, if containing details of current law (texts of legislation, decisions of courts, etc.). <p>5 . . Official</p> <p>6 . . Non-official</p> <p>28G . Yearbooks, etc.</p> <p>28J . Calendars</p> <p>2A Legislative & executive documents, official documents, parliamentary papers</p> <ul style="list-style-type: none"> * Published under the authority of parliament or congress, etc. * Alternative (not recommended) to locating in Politics, at RI. If this option is taken, use 2B/2D below. <p>2B . General</p> <ul style="list-style-type: none"> * Covering both houses in bicameral legislatures. * For statutes, etc., see 2G. <p>2B8 E . . Journal</p> <p>J . . Calendars, order of business, etc.</p> <p>2BC . . General papers</p> <p>2BD . . Debates (legislative), proceedings (legislative)</p>
<p>22 . <i>By language</i></p> <ul style="list-style-type: none"> * When this needs to be distinguished. * Add to -2 (where the hyphen represents the material to be qualified) letters C/Y in Auxiliary Schedule 3. 	
<p>23 . <i>Common subdivisions</i></p> <ul style="list-style-type: none"> * Very few of these are applicable to primary materials, except for those given below as special forms. * Add to 23 numbers 2/9 in Auxiliary Schedule 1 so far as applicable. 	
<p>235 R . . Guides to the documentation</p> <p>U . . Bibliographies of primary materials</p>	
<p>24 . <i>Special subsidiary forms</i></p> <ul style="list-style-type: none"> * The following classes are used primarily to qualify materials in -2B/2Y. Indexes, collections, etc. of specific kinds of materials go with that material; e.g. Official gazettes - Index (serial) is -28B 44. * The numbers 3/9 following 2 in 23/29 may be added to all subsequent categories of materials; e.g. -2F46 Legislative acts - Indexes (monographic). 	

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Legislative & executive documents 2A
 . General 2B
 . . Debates 2BD

- 2BG . . Bills
 2BM . . Committees (legislative), A/Z
 2BQ . . Other documents
 2C . Lower house (official documents)
 * Add to 2C numbers 3/8 following 2 in 23/28 & letters C/Q following 2B in 2BC/2BQ.
 2D . Upper house (official documents)
 * Add to 2D numbers & letters 3/8,C/Q as for 2C.
 2E Constitution & amendments
 * Alternative (not recommended) to locating under constitutional law of country.
 2E5 . Official editions, by date
 2E6 . Non-official editions, by date
 2F Legislation, legislative acts
 . *Statutes, laws, acts*
 * For works covering individual statutes and codes. Jurisdictions which generally dispense with codes should use 2G for statutes; e.g. English statutes SN2 G.
 2G . . Statutes, Public acts, Public general acts
 * Generally uncodified & published in various series particular to the jurisdiction.
 . . . Comprehensive collections
 2G7 5 Official series
 6 Non-official series
 H)Citations (by editor, A/Z)(
 2GE . . . Early period
 75 Official series
 76 Non-official series
 * Arrange A/Z by editor.
 7B Monographic collections
 7F Selections
 7H Citations
 * Arrange A/Z by editor.
 2GJ . . . Modern period, current period
 75 Official series
 758 Sessional volumes
 * Arrange by date.
 76 Non-official series
 7B5 Official monographs
 7B6 Non-official monographs
 2GS . . . Private acts (statutes), personal acts (statutes)
 * For local legislations, see 2L.
 2GU . . . Emergency legislation (statutes), war legislation (statutes)
 2GW . . . Statutes revision commission reports
 2H . . Codes, codifications
 * Comprehensive & systematic statement of a body of law, usually of a particular branch or subject of law. Codes on particular branches or subjects go with the latter - e.g. Civil law - Codes.
 2H4 L . . . Comprehensive collections
 * Covering private & public law.

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Legislation 2F
 Statutes, laws, acts
 . . Comprehensive collections 2H4 L

- 2HD F . . Individual codes (by date)
 * This class will usually apply only to specific branches or subjects of law.
 * Each code may be divided as follows:
 * Add to - (where the hyphen represents the classmark of the code) letters F/R below: % - F Amendments (by date), amendatory laws % - B (Legislative & executive papers) % - G Bills (texts, by date)
 * Records of proceedings, minutes of evidence, etc. % - H Drafts, criticisms, etc. % - J Code commission documents (by date) % - K Code revision commission documents
 * Arrange by date. % - M Official reports (by date) * Of code & revision commissions, federal & state bodies, etc. % - P Commentaries on code (general)
 * Including those with court decisions. % - R Associated legislation, * E.g. Introductory acts to the code.
 * E.g. France - Civil law - Code Napoleon (1804) - Bills SVF 9X2 HHF G (where SVF 9X is French civil law, 2H is Code, HF is 1804 in Auxiliary Schedule 4C and G is Bills).
 2HT . . *Codes by subject*
 * Alternative (not recommended) to subordinating to subject. If this option is taken:
 * Add to 2HT letter A following S and letters B/W following SB.
 2J Secondary legislation, subordinate legislation, subsidiary legislation, statutory orders, delegated legislation
 * Often made under powers conferred through parliament (e.g., by an enabling statute) to supplement ordinary statutes by prescribing detailed rules required by their operation.
 * See also Administrative publications 2MC
 2J7 5 . Official series (by date)
 58 . Sessional volumes, Annual volumes
 6 .)Non-official series (by editor, A/Z)(
 K . Other compilations
 * E.g. tables of effects.
 2JH . Codes
 2JK . Individual orders or sets of orders
 * When not part of a regular series.
 . *Types of delegated legislation*
 * If these are distinguished.
 2JM . . Statutory instruments
 2JP . . Special orders, A/Z
 * Provisional orders, etc.
 2JR . . Emergency legislation
 2JS Prerogative instruments
 * See SN English law for examples.

Court decisions

2K
2NG

Auxiliary schedule S2 Legislation ^{2F} . Prerogative instruments ^{2JS}	Auxiliary schedule S2 Court decisions ^{2N}
2K . State legislation (texts) * Alternative (not recommended) to locating under State government SCS. If this option is taken, proceed as follows:	2N7 . Collections (serial) * Covering all or several periods & all or several types of courts.
2KM . . <i>By state</i> * Add to 2KM letters following country's classmark in Auxiliary Schedule 2. * Add to - (where the hyphen represents the classmark of the state) letters F/J following 2 in 2F/2J.	B . Collections (monographic) * Covering all or several periods & all or several types of courts.
2L . Local legislation (texts), bye-laws * Alternative (not recommended) to locating under local government law RCU. If this option is taken, proceed as follows:	2N8 . Digests, abridgements, summaries * Covering all or several periods & all or several types of courts. * Digests of a given report series go with the series.
2LP . . <i>By county</i> * Add to 2LP letters following country's classmark in Auxiliary Schedule 2. * Alternatively, when the Schedule 2 enumeration is insufficient, arrange A/Z. * Add to - (where the hyphen represents the classmark of the county) letters F/J following 2 in 2F/2J.	2N9 . Individual cases * Individual cases reported from a specific court or type of court go with the court; see instructions at 2PB). This class takes cases in which the material covers different courts &/or periods. * Arrange by date, then by name. Each case may be divided as follows: * Add to - (where the hyphen represents the classmark of the case) % - B Briefs % - D Pleadings % - F Decision % - H Appeal % - K Other documents on the case
2LR . . <i>By city, municipality, etc., A/Z</i> * Add to 2LR as for 2LP. * Last note under 2LP above applies here also.	2NB . <i>Reports & cases by court</i> * General collections only, covering all or several periods. * See note below (preceding 2NC) regarding division by period. If no period divisions are thought necessary, 2N will replace this class as the general one for all or several courts together. * Add to 2NB letters C/W following 7 in S7C/S7W (as modified for the jurisdiction concerned) so far as applicable. * Any given court may be qualified as instructed for modern courts at 2PB.
2MC Administrative publications (texts), executive publications (texts) * General collections, etc. only. Those on specific subjects go with the subject. * See also Secondary legislation 2J	. <i>Reports & cases by period</i> * For use in jurisdictions in which the court system in earlier periods differed so radically from the present system that it is more helpful to keep separate files for the courts in the earlier period or periods. * In this case, 2NC & 2NE will take all kinds of courts within the period concerned.
2ME . Special constitutional councils' publications * For example, Conseil d'Etat in French law.	2NC . . Earliest period * This will vary with the jurisdiction.
2MG . Department of Justice publications (texts)	2ND . . . <i>By court</i> * Add to 2ND letters C/W following S7C in S7C/S7W so far as applicable. * Note 2 under 2NF below applies here also.
2MJ . Other government departments, A/Z	2NE . . Major subsequent earlier period * This will vary with the jurisdiction.
2ML . Special commissions, etc. * Alternative (not recommended) to subordinating to subject. Arrange A/Z by name or title by which known.	2NF . . . <i>By court</i> * Notes 3 & 4 under 2NB above apply here also. * Divide like modern period only if appropriate; but usually this will call for an enumeration reflecting the courts of the period; see English law for an example of this (at SN2 NF).
2MP . Other administrative agency publications * Inter-departmental & ad hoc bodies.	2NG Individual courts, A/Z * If applicable.
2MS Treaties (internal law) * Use only for situations in which this form occurs in internal affairs (e.g. concordats with a church, etc.). For international treaties, see SD2 B; for supranational treaties, see SE2 F.	
2MT Treaties (international law) * The preferred place for these is in international law (SD). This class is an alternative (not recommended) in which treaties are treated as a special form of legislation, defining certain areas of jurisdiction. It takes general treaties only; treaties on a special subject go with the subject.	
2MU . Multilateral treaties (by date)	
2MW . Bilateral treaties (by date)	
2N Court decisions, law reports, cases * For any series of reports assigned its own classmark, qualification as follows may be made so far as applicable (in addition, of course, to the usual qualification by 3/9 following 2): - C Citators - E Main series - G Supplements - J Other materials	

Federal & State courts together

<p>Auxiliary schedule S2 Court decisions ^{2N} Major subsequent earlier period ^{2NE} . . Individual courts ^{2NG}</p> <p>2PB Modern & current period</p> <ul style="list-style-type: none"> * See note preceding 2NC above regarding the applicability of division by period. If periods are not distinguished, the classes 2PB/2PW below will be the only location for division of cases by court. * The pattern of courts varies greatly from one country to another. Liberal allowance has been made in notation to allow the insertion (if necessary) of courts peculiar to a given jurisdiction. * The order of courts is that under Practice & procedure (at S7) but with some adjustment of notation. * See also general collections which include, as part of the integral series, cases from particular courts; e.g. Chancery & Equity series in the (English) Law reports. <p>. <i>Reports & cases by court</i></p> <ul style="list-style-type: none"> * Each type of court, or individual court, may be qualified as follows (in addition to 3/9 following 2): % - 9 Individual cases, A/Z * Each case may be divided as instructed at 2N9. % - B Court records, briefs, etc % - E Original jurisdiction, First instance * If applicable. % - F Appellate jurisdiction * If applicable. * Alternative (not recommended) to subordinating to Appeals S9H. % - H Common law jurisdiction % - I Equitable jurisdiction % - K Civil jurisdiction % - L Criminal jurisdiction * Alternative (not recommended) to subordinating to criminal law SBW. % - M Public law jurisdiction % - N Special tribunals, etc. within the court % - P Particular courts within the class * For example, Supreme court - Original (first instance) jurisdiction 2QE. <p>2PC . Federal & State courts together (reports & cases)</p> <ul style="list-style-type: none"> * For countries with a federal structure; countries with a unitary structure should use 2PL for general works covering all or several kinds of national court. <p>2PD . . <i>Types of courts</i></p> <ul style="list-style-type: none"> * Use only for works covering both federal & state courts. * Add to 2PD letters D/W following 7 in S7D/S7W so far as applicable. <p>2PP . . National courts (reports), Federal courts (reports) . . . <i>By characteristics other than hierarchical</i></p> <ul style="list-style-type: none"> * Add to 2PP letters D/N following S7 in S7D/S7N so far as applicable: <p>E First instance courts (general) F Appeal courts (general) * Alternative (not recommended) to locating with appeals (S9H). H Common law courts (general) I Equity courts (general) K Civil courts (general) L Criminal courts (general) * Alternative (not recommended) to subordinating to criminal law SBW.</p>	<p>Auxiliary schedule S2 Modern & current period ^{2PB} Federal & State courts together ^{2PC} National courts ^{2PP} . . By characteristics other than hierarchical . . Criminal courts ^{2PP L}</p> <p>2Q . Supreme court (reports & cases) 2QE . . First instance & general jurisdiction 2QF . . Appellate jurisdiction * Alternative (not recommended) to locating under Appeals S9H. 2QL . . Criminal jurisdiction * Alternative (not recommended) to locating under Criminal law SBW. 2QN . . Special tribunals, etc. within the court 2QR . . Particular courts 2R . High courts (reports), superior courts (reports) 2S . Intermediate & lower courts (reports & cases) 2T . Summary jurisdiction courts (reports & cases), magistrate courts (reports & cases) 2UB National administrative agencies' decisions * General collections, etc. only; for decisions of particular agencies, see subject. 2UD . <i>By department, A/Z</i> * When department's subject jurisdiction is general in scope. 2UF Special jurisdiction courts (reports & cases) * Alternative (not recommended) to locating with subject - e.g. consular courts. 2UP . Particular courts (by subject) 2UR Regional courts (reports & cases) * For countries with a unitary structure. For state courts, see 2V. 2V State courts (reports & cases) * For countries with a federal structure. * Alternative (not recommended) to locating under state government (SCS). If this option is taken, proceed as follows: * Add to 2V letters NC/UR following 2 above, so far as applicable - e.g. State supreme court -2VQ. 2VW . Individual states * Add to 2VW letters following the country's classmark in Auxiliary Schedule 2. 2WB Local courts (reports & cases) * Alternative (not recommended) to locating under local government (SCU). If this option is taken, proceed as follows: * Add to 2WB letters C/U following 2V above. 2WC . Counties (courts) 2WD . . Individual counties 2WE . Towns (courts), townships (courts), municipal authorities (courts) * In some jurisdictions, includes justices of the peace courts. 2WF . . Individual towns, A/Z</p>
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Court decisions ^{2N}

- . Reports & cases by period
- Individual towns ^{2WF}

2WJ . Trials (law reports)

- * Alternative (not recommended) to locating under subject. If this option is taken, proceed as follows:

2WK . . Civil trials

2WL . . . Individual cases (by plaintiff, A/Z)

2WN . . Criminal trials

2WP . . . *By offence, A/Z*

2WR . . . Individual cases (by defendant, A/Z)

2WT . . Reports of special types of trials

- * For example, State trials in English law.

2X . *Reports by subject*

- * Alternative (not recommended) to locating with subject. If this option is taken, proceed as follows:
- * Add to 2X letter A following S and letters B/W following SB - e.g. criminal reports -2XW.

2Y *By language*

- * Alternative (not recommended) to 22 for libraries wishing to keep parallel sequences of all primary materials in different languages. If this option is taken:
- * Add to 2Y letters G/Y in Auxiliary Schedule 3.
- * Add to the resulting classmark numbers & letters 3/9,A/X following 2. In those rare cases where such direct qualification of a specific language (as distinct from a class representing a group of languages) would result in ambiguity, use 2 as an intercalator to introduce 3/9,A/X. For example, 2YQ Russian would need a 2 following it to distinguish its subclasses from (say) 2YQS Polish.